

Officer Non Key Executive Decision

Relevant Chief Officer (Decision Maker):	Steve Thompson - Director of Resources
Relevant Cabinet Member (for consultation purposes):	Councillor Mark Smith, Cabinet Member for Regeneration, Enterprise and Economic Development
Report Author (Officer name and title):	Kylie Molyneux, Assistant Corporate Procurement and Projects Officer
Implementation Date of Decision:	26 June 2017

PROVISION OF SERVICING OF INTRUDER ALARMS, FIRE ALARMS AND EMERGENCY LIGHTING

1.0 Purpose of the report:

- 1.1 To seek to approve Automatic Alarms LTD to undertake Servicing of Intruder Alarms, Fire Alarms and Emergency Lighting for Blackpool Council.

2.0 Recommendation(s):

- 2.1 To approve the appointment of Automatic Alarms LTD to undertake Servicing of Intruder Alarms, Fire Alarms and Emergency Lighting for a period of 24 months from^t August 2017 with an option to extend for up to a further 24 months.

3.0 Reasons for recommendation(s):

- 3.1 The current contract expires on 31 July 2017.

A formal tendering exercise commenced in March 2017 to select a single supplier to undertake all aspects of the service from 1 August 2017. The Council tendered through the electronic portal (The Chest) in a 2 stage OJEU process.

Stage 1 of the OJEU process in April 2017 attracted 14 bidders of which 4 proceeded to the Stage 2 and the following suppliers submitted a compliant tender;

- Automatic Alarms LTD
- Amalgamated LTD
- EFT Systems LTD
- Future Technology Services LTD

Automatic Alarms provided the most economically advantageous tender and it is the intention to enter into a formal agreement.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:
None

4.0 Council Priority:

4.1 The relevant Council Priority is:

“The economy: Maximising growth and opportunity across Blackpool”

5.0 Background Information

5.1 Blackpool Council require a Contractor to:

- Service the Intruder Alarms, Fire Alarms and Emergency lighting across Blackpool Council's facilities.
- Maintain a working environment for the building users and tenants that fulfils the Council's obligations as defined in the lease(s).
- Make adequate arrangements for the Health and Safety of persons in or around the buildings and to fulfil all safety requirements particularly in regard to the Health & Safety at Work etc. Act. 1974.

5.2 Does the information submitted include any exempt information? No

6.0 Legal considerations:

6.1 The procurement exercise has been carried out in line with Contract Procedure Rules and Public Contract Regulations 2015 and authority has been sought from the Head of Procurement and Development.

6.2 The terms and conditions for this contract have been drawn up in collaboration with Legal Services.

7.0 Human Resources considerations:

7.1 TUPE did not apply to this contract.

8.0 Equalities considerations:

8.1 None

9.0 Financial considerations:

9.1 Mint UK rating has been sought and the resulting supplier credit rating was satisfactory (normal).

9.2 The overall value of the contract is approximately £160,000

10.0 Risk management considerations:

10.1 The Council is satisfied that the Contractor is fully enrolled with relevant associations and holds current memberships with relevant contractor safety schemes. Testing shall be carried out in accordance with the relevant British electrical testing standards.

The Contractor has confirmed that all technicians/engineers and any other employee (who will visit Blackpool Council sites) are DBS checked.

Other risk aspects relating to the contract e.g. implementation, business continuity have been addressed during the tender process.

The contract will need to be in place to ensure continuity of service and the safety of the assets and building users.

11.0 Ethical considerations:

11.1 The Contractor has signed Blackpool Council's Supplier Charter which includes a commitment to consider how they can make a positive contribution to improve the economic, social and environmental well-being of Blackpool in order to help achieve Blackpool Council's priorities.

12.0 Internal/External Consultation undertaken:

12.1 The evaluation panel consisted of members of Blackpool Council Property and Asset Management.

The Head of Procurement has been kept informed throughout this process.

13.0 Decision of Chief Officer

13.1 To approve the appointment of Automatic Alarms LTD to undertake Servicing of Intruder Alarms, Fire Alarms and Emergency Lighting for a period of 24 months from 1 August 2017 with an option to extend for up to a further 24 months.

14.0 Reasons for the Decision of the Chief Officer

14.1 The current contract expires on 31 July 2017.

Automatic Alarms LTD provided the most economically advantageous tender that meets the requirements of the service.